

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

OCTOBER 16, 2017

Board members present: Chairman Paul Jewell; Vice-Chairman Laura Osiadacz & Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board & Patti Johnson, Solid Waste/Maintenance Director/Project Manager.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending October 13, 2017.

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

The Board directed Staff to post the following on Facebook: Proclamation of October 2017 as "National Disability Employment Awareness Month".

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they

would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

LETTER

FAIR BOARD - ALLISON

COMMISSIONERS

Commissioner O'Brien moved to authorize Board signature on letter to Bill Allison, Member of the Kittitas County Fair Board, thanking him for his service from 2002 - 2017. Commissioner O'Brien seconded. Chairman Jewell asked Staff to prepare a Certificate of Appreciation for Mr. Allison on the next Agenda Session for the Board to consider. Motion carried 3-0.

UPDATE

HEALTH DEPT. BOILER UPDATE

MAINTENANCE

Patti Johnson, Solid Waste/Maintenance Director/Project Manager presented the Board with a scope of work regarding the Health Department Boiler Replacement & Alternate Upgrades.

Ms. Johnson was asked to obtain additional bids and come back with alternate options, as well as where the money would come from.

CHANGE ORDER

ASPECT CONSULTING

COMMISSIONERS

Commissioner O'Brien moved to approve and authorize Chair's signature on Change Order No.: 10 with Aspect Consulting for the Kittitas County Groundwater Mitigation Permit Support, Project.: 150338 - Treat Commissioner Osiadacz seconded. Motion carried 3-0.

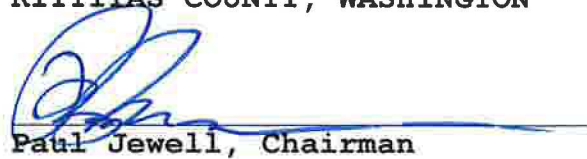
OTHER BUSINESS - N/A

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Paul Jewell, Chairman